

**MURRIETA VALLEY UNIFIED SCHOOL DISTRICT
(DISTRICT) and
MURRIETA EDUCATORS ASSOCIATION
(ASSOCIATION)**

MEMORANDUM OF UNDERSTANDING 23/24-02
(Transitional Kindergarten (TK) Program Implementation 2023/24)

The Murrieta Valley Unified School District (“District”) and the Murrieta Educators Association (“Association”), jointly known as the Parties (“Parties”) enter into this Memorandum of Understanding (“MOU”) regarding Transitional Kindergarten (TK) Program Implementation.

Unless otherwise noted below, the provisions of this MOU shall supersede any provisions of the current Collective Bargaining Agreement and shall remain in effect until modified by mutual agreement of the District and the Association.

The Parties affirm the obligation to comply with all provisions of the Collective Bargaining Agreement (“CBA”) not in conflict with this MOU. Further, the Parties affirm that all provisions of the Educational Employment Relations Act (“EERA”) *California Government Codes 3540 et seq.* apply and remain in effect.

The Parties agree to the following as it relates to Transitional Kindergarten (TK) Program Implementation:


1. The district shall follow all applicable laws and regulations concerning TK.
2. The TK instructional schedule will be structured as follows: Two (2) 201-minute sections, Monday through Friday.
3. There will be no Early Out Wednesdays and no Conference Week Minimum Days, with the exception of the first day of school, the last day before winter break, and the last day of the school year.
4. Each TK teacher will receive (2) 30-minute breaks to account for lunch and recess breaks for a total of 60-minutes daily. A certificated teacher must always be present with the students during the 201-minute instructional blocks of time.
5. Each TK teacher will receive 65 minutes of daily preparation time to fulfill contractually provided prep time. This includes:
 - a. *Daily preparation time of 45 minutes as defined in Article 8.4 (45 daily)*
 - b. *Weekly prep time of 45 minutes as defined in the PE MOU (#23-24-05) (10 daily)*
 - c. *Annual preparation time of 26 hours as defined in Article 8.1 (10 daily)*
6. Daily/Weekly schedule (sample schedules attached)
7. Each TK teacher will follow the site’s TK grade-level schedule including assisting partner teacher for the remainder of the instructional day and be actively engaged in instructional support (individual/small group/whole class). This ensures state compliance of the 12:1 ratio and provides appropriate student support.
8. Each classroom will be staffed in accordance with Education Code 48000. The intent of this language is to ensure that a minimum of 3 adults are assigned to the classroom to uphold the 12:1 ratio for the entirety of the school day to allow for prep, breaks, lunch, playground, arrival/dismissal etc.
9. A TK teacher who does not have a partner will support the TK-1 level in the PM for the time remaining after they have taken their scheduled preparation time and lunch/break.
10. TK Parent Conferences will be scheduled during the month of November. MVUSD will provide up to 2 release days per TK teacher with substitute coverage for teachers to hold the conferences.
11. The TK teachers will plan for, oversee, and be actively engaged in daily outdoor learning time which will include opportunities for students to eat a snack and practice gross motor skills.
12. The principal will take input from site TK teachers as to whom they will partner with. The principal retains final right of assignment.
13. Each TK grade-level team will have a grade-level lead as well as a professional learning team lead.

The parties agree to meet as necessary to negotiate the impacts and effects of any changes to the applicable laws and regulations concerning TK. In addition, no later than March 31, 2024, the parties shall meet to review the TK program and negotiate any changes, if necessary. This agreement will sunset on June 30, 2024 unless extended by mutual agreement.

DURATION OF AGREEMENT: This MOU addresses the negotiable effects of Transitional Kindergarten implementation. The provisions of this agreement shall not be modified and/or changed unless both parties mutually agree. All provisions of this MOU are subject to the negotiated grievance procedure in the CBA. This MOU is not precedent setting.

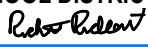
Dated this ____ day of _____, 2023.


FOR MEA:


Kimberly Binning-Chevlin (Aug 8, 2023 10:40 PDT)
Kimberly Binning-Chevlin
President, Murrieta Educators Association


Lisa Murray (Aug 7, 2023 15:08 PDT)
Lisa Murray
MEA Bargaining Chair

**FOR MURRIETA VALLEY UNIFIED
SCHOOL DISTRICT:**


Richard Rideout (Aug 8, 2023 18:36 PDT)
Richard Rideout
Assistant Superintendent, HR


James Whittington (Aug 8, 2023 10:59 PDT)
James Whittington
Chief Financial Officer










Transitional Kindergarten (TK) Program Implementation MOU 23/24-02

Final Audit Report

2023-08-09

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-  Document created by Amanda Self (aself@murrieta.k12.ca.us)
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-  Document emailed to Lisa Murray (lmurray@murrieta.k12.ca.us) for signature
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-  Lisa Murray (lmurray@murrieta.k12.ca.us) has agreed to the terms of use and to do business electronically with Murrieta Valley Unified School District
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-  Document e-signed by Kimberly Binning-Chevlin (kbinning-chevlin@murrieta.k12.ca.us)
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 Signer jwhittington@murrieta.k12.ca.us entered name at signing as James Whittington


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 James Whittington (jwhittington@murrieta.k12.ca.us) has agreed to the terms of use and to do business electronically with Murrieta Valley Unified School District

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 Document e-signed by James Whittington (jwhittington@murrieta.k12.ca.us)


Signature Date: 2023-08-08 - 5:59:55 PM GMT - Time Source: server- IP address: 204.100.181.6- Signature captured from device with phone number XXXXXXXX9777

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 Richard Rideout (rrideout@murrieta.k12.ca.us) has agreed to the terms of use and to do business electronically with Murrieta Valley Unified School District

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 Document e-signed by Richard Rideout (rrideout@murrieta.k12.ca.us)

Signature Date: 2023-08-09 - 1:36:26 AM GMT - Time Source: server- IP address: 204.100.181.9

 Agreement completed.

2023-08-09 - 1:36:26 AM GMT

